HEADQUARTERS

Mailing:
PO Box 7414
Appleton WI 54912-7414
Shipping/Office:
5530 W. Neubert Rd.
Appleton WI 54913
Cust. Service: **800.456.1920**
Toll Free Fax: **866.865.3864**

Weatherguard SYSTEMS

BRANCH LOCATIONS

Madison WI: **608.241.9003**
Milwaukee WI: **414.931.0037**
New London WI: **920.982.3452**
Cust. Service: 800.456.1920
Toll Free Fax: 866.865.3864
Email: orders@weatherguardsystems.com

www.weatherguardsystems.com

CONTRACTOR WORK ORDER

CONTRACTOR INFORMATION:

Contractor #:
Branch:

Company Name:
Billing Address:
City:
State:
Zip:
Contact:
Phone:
Mobile:
Email:

Do you need a Job Confirmation Notice: Y ☐ N ☐

JOB INFORMATION: (*PLEASE GIVE US 2 WEEKS NOTICE*)

Name: _____
Address: _____
City: _____
State: _____ Zip: _____
Home Phone: _____
Work Phone: _____
Mobile Phone: _____
E-Mail Address: _____

Proposal #: _____ Job/PO #: _____
Date Ready: _____
Nearest Major Intersection:

INSTALLATION DIRECTIONS:

Power Available:	Y ☐	N ☐
Tear Off:	Y ☐	N ☐
Haul Away:	Y ☐	N ☐
Gutter Apron:	Y ☐	N ☐
Gap Filler:	Y ☐	N ☐

Gutter Size: **5"** ☐ **6"** ☐ **8"** ☐
Color (s):
Footages:

Downspout Size: **2x3** ☐ **3x4** ☐ **4x5** ☐
Color (s):

Footages:

(Special Order Colors Require Footages)
(Give 3 weeks notice for S.O.C.)

GUTTER PROTECTION:

	5"	6"		
Screen:	☐	☐	Widemouths:	☐
Trojan:	☐	☐	Splay Blade:	☐
Foam:	☐	☐	Crown:	☐

DIAGRAM/COMMENTS:

(Use this area for areas of specific concern.)

Drawing Key

Gutter..... Gutter Protection..... No Gutter.....
2x3..... 3x4..... 4x5.....
Deflector..... Widemouth.....

ACCEPTANCE AGREEMENT:

The above specifications and conditions are satisfactory, accurate and are hereby accepted. You are authorized to do the work when, and as specified. Payments will be made in accordance with Weatherguard's standard contractor payment plan of 30 days. Unless prior payment arrangements have been made.

Signature: _____

Date of Acceptance: _____